HP Testing Portal – Steps to Create Your Testing Profile

Welcome to the HP Testing Portal. Before you get started, please be sure you have your HP Learner ID and your first and last name as it is listed in The Learning Center.

Step 1 - Visit the Testing Portal

- Visit the Testing Portal by typing this address into your web browser, or CTRL+ click to open a browser window - i7lp.integral7.com/hewlettpackard
- Click on the 'Create Profile' button as shown in the screen below.



Step 2 - Read "Get Started"

- Carefully read the "Get Started" screen, which contains information needed to create your Testing Profile.
- When you are finished, click the 'Continue' link near the bottom of the page as shown in the screen below.



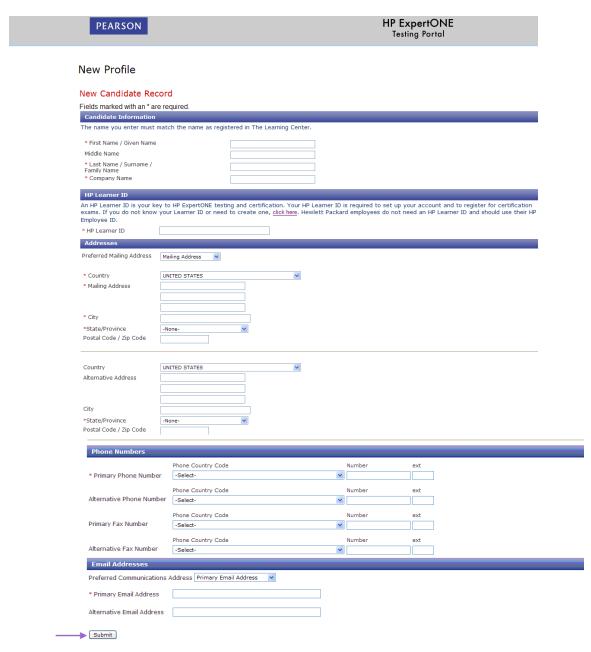
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Step 3 - Enter profile information

Enter your profile information and press the 'Submit' button at the bottom of the page. Please pay special attention to the following important details:

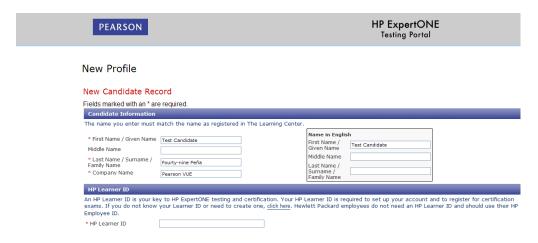
- Your *first and last name must match exactly how your name is displayed in The Learning Center.* If your name in The Learning Center is in another language, please enter that as the name for your Testing Profile.
- Your HP Learner ID must match exactly how it is displayed in The Learning Center. If you are unsure of your HP Learner ID, please contact HP IBT Support.



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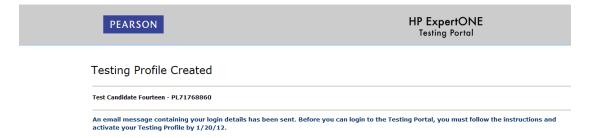
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Note: If your name is displayed in The Learning Center has special characters or is not in roman characters; please note that when you create your profile, you will be asked to provide your name in English as shown below on the right side of the screen. As you continue your journey to purchase or schedule an exam, your English name will be used for the remainder of your test taking experience.



Step 4 - Profile created confirmation

If your profile was created successfully, you should see a message like the one below displayed on your screen.



Step 5 – Activate your testing profile

You have **one last step** to complete before you can login to the Testing Portal. You must activate your testing profile by following the instructions below.

- Check your email and look for an email from exam.registration@hp.com with the following subject line: HP ExpertONE Testing Profile Login Instructions.
- Follow the instructions in the email which include using a secure link and authorization code. After entering the authorization code, you will be prompted to select a username and password, and then login to the Testing Portal.

Now that you have successfully created your Testing Profile, you may login to the Testing Portal. At this time you are able to purchase/take web-based exams and schedule a proctored exam at a Pearson VUE Test Center.

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